

# **ADVERTISEMENT FOR GENERAL MANAGER AND INTERNAL AUDITOR FOR TANYKINA GROUP OF COMPANIES**

## **INTRODUCTION**

[Kenya Dairy Farmers Federation](#) is a farmer's organization whose objective is to drive, expand and organize the dairy industry in Kenya to become efficient, competitive and sustainable. Currently it has membership from a number of dairies across the country and the head office is located in Eldoret, Kenya.

Tanykina group of companies, which is our member, is a group of business entities consisting of [Tanykina Dairy Plant Ltd](#) (TDL) handling an average of 40000 Kgs per day, Kina Sacco which serves an average of 7800 clients per month, Tanykina holdings which is an agrovet store serving over 5600 farmers per month and Tamboche Surungai Malugei farmers ltd which also serves over 4300 farmers per month.

Tanykina group of companies is interested in recruiting suitably qualified persons through the Kenya Dairy Farmers Federation to fill the positions of General Manager and Internal Auditor. The occupants of the two positions will

provide services to all business entities within the group.

### **(a) GENERAL MANAGER**

i. The General Manager will act as the focal point for all the operations in the group and will

## Tanykina Group of Companies Jobs

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provide overall direction through planning, directing and coordinating its activities. He will be expected to provide strong and inspirational leadership all geared to achieving the performance goals and objectives of the group.

ii). The General Manager will be expected in respect to each business entity to provide the following:-

-Visionary leadership and manage its resources efficiently and effectively for maximum productivity.

-Develop, improve and operate the management systems.

-Ensure effective implementation of the board's policies and decisions.

-Ensure that the business complies with all legal/regulatory requirements.

-Develop and periodically update the corporate plans including projections.

-Coordinate and direct the business operational plans and performance targets.

-Lead in change management within the entity.

-Effectively promote the image of the group and that of each business entity.

-Any other duty that may be assigned from time to time by the board of directors.

### **iii). Requirements**

The ideal person for this position should be

-A graduate in any of the business related courses, An MBA will be an added advantage.

-A mature person preferably over 35 years old.

-At least 10 years experience in middle or senior level position in a dairy or related sector.

-Good working knowledge in business planning , Finance,HR and Marketing

-Ability to work with minimum supervision to meet strict deadlines.

-Excellent written and verbal communication.

### **(b) INTERNAL AUDITOR**

i). The group Internal Auditor will report to the General Manager on a day to day basis and the Risk and Audit committee of each entity within the group on a routine basis.

ii). The overall objective of the Internal Auditor's job is to ensure each business entity complies with applicable laws, policies and regulations and their operations are carried out in an efficient and effective manner in adherence to internal controls. He/She will ensure that all boards are advised on risk management matters.

iii). The main duties will be to

- Evaluate the internal control policies procedures and systems in place to protect the resources of each organization.
- Evaluate the reliability and integrity of financial information.
- Evaluate information security and associated risk exposure.
- Report internal audit results, risk management issues and internal control deficiencies and make recommendation to management through respective Audit and risk committee.
- Follow up on the progress of implementation of recommendation of both internal and external audit.
- Any other duty that may be assigned to by the General Manager or the board

iv). Requirements

- A graduate with a business related course
- CPA(K)
- At least 5 years audit experience in an audit firm, medium size company, SACCO or a

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Co-operative society dealing in fast moving products.

-Computer literacy especially in Accounting Packages and software

- Ability to work with minimal supervision to meet strict deadlines.

- Excellent report writing skills

If you meet the above requirements submit your application, attaching current CV, copies of certificates and testimonials and names of two referees so to reach [jobs@kdff.co.ke](mailto:jobs@kdff.co.ke) on or before 11

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July, 2014 clearly indicating the job applied for in the subject of the email i.e.

**GENERAL MANAGER**

or

**INTERNAL AUDITOR**

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